

Agenda

Official notice of the Ordinary Parish Council Meeting to be held on Wednesday 30th April 2025 at 7.00pm,

Venue: Church Cottage, Main Street, Wheldrake

Dear Residents,

You are invited to attend the Ordinary Parish Council meeting of Wheldrake Parish Council to be held on the 30th April 2025 at 7.00pm.

Please see the business to be transacted below.

Please note that members of the public may be excluded from parts of this meeting under standing order 2(d)

Jessica Bedford

Proper Officer

24th April 2025

AGENDA

25/1.

Welcome

25/2.

Apologies

To receive apologies and consider accepting the reasons for absence.

25/3.

Declarations of interest

To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests.

To receive and consider upon any applications for dispensations.

25/4.

Minutes

To confirm the minutes of the meeting held on the 26th March 2025 as a true and accurate record.

25/5.

Public participation

Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes.

25/6.

Reports

To receive reports from the following:

Proper Officer

Ward Councillor

Community Police Officer, including monthly crime statistics report

25/7.

Groups and Committees

To receive and consider for decision reports and recommendations from:

Playpark

Village Maintenance

Defibrillators

Community speed watch

WRA representative – to receive an update from the AGM and consider any planned changes.

25/8.

Planning

To consider and decide upon the following planning applications:

Status

Reference

Location

Description

To note the following planning decisions:

Status

Reference

Location

Description

APPROVED

25/00296/FUL

2 Valley View Wheldrake York YO19 6AJ

Single storey rear extension and part conversion of garage to living accommodation

APPROVED

25/00544/TCA

6 Kitty Garth Wheldrake York YO19 6DX

Fell 1no. Leylandii tree in a Conservation Area

APPROVED

25/00233/TCA

15 Church Close Wheldrake York YO19 6DP

Fell 1no. Cypress tree; Reduce height by

approximately 2 to 5 metres and sides of Cypress tree group - tree works in a Conservation Area

APPROVED

25/00362/TCA

Orchard House 52A Main Street Wheldrake York

YO19 6AB

Crown reduce 1no. Cherry tree by 30%; Crown reduce 1no. Mountain Ash, 1no. Maple and 1no. Birch tree back to previous cut points - tree works in a Conservation Area

To consider the following planning enforcement matters:

Status

Reference

Location

Description

APPROVED

21/02283/FUL

Land To The East Of Millfield Industrial Estate Main Street

Erection of 139no. dwellings – Construction traffic management plan

25/9.

Policy & Procedure

**To consider adopting the nationally updated NALC model Standing Orders.
To approve the 24/25 asset register document for publication on the website.**

25/10.

Community Matters

To consider repainting and maintenance needs for the telephone box.

To receive an update on the replacement village noticeboard and confirm the final design.

To consider potential actions concerning Main Street's road and pavement condition after recent works.

To receive an update on the status of the VAS signs.

To receive and consider an update on VE day 2025.

25/11.

Grants

**To consider a grant request from Wheldrake Primary School.
25/12.**

Financial Matters

To receive and note the bank reconciliation for March 2025, current bank balances and internal audit arrangements.

To consider the bank account transfer arrangements.

To approve the payments presented for authorisation up to the 23rd April 2025 and any other invoices that come in prior to the meeting:

Description

Expenditure

Salaries

725.00

HMRC

116.81

Payroll Services

113.70

YLCA Subscription

649.00

Training

73.00

Total

1677.51

25/13.

Correspondence

To consider correspondence received and decide upon any necessary actions.

25/14.

To note any agenda items for the next meeting.

25/15.

Date of the next meeting 28th May 2025 at 7.00pm

Minutesdraft

Minutes of the Ordinary Parish Council Meeting held on Wednesday 30th April 2025 at 7.00pm.

Venue: Church Cottage, Main Street, Wheldrake

Present: Cllr White (Chairman), Cllr Batchelor, Cllr Elsey-Jeffree, Cllr Wood, Cllr Southern, Cllr Reed, Cllr Nelson, Cllr Brown, Cllr Urwin and the Clerk.

No members of the public.

The meeting opened at 7.00pm

MINUTES

25/1.

Welcome

25/2.

Apologies

To receive apologies and consider accepting the reasons for absence.

Apologies were received from Cllr Myers, Cllr Cransfield, Cllr Surtees and Cllr Sneesby.

Resolution: To approve the reasons for absence.

25/3.

Declarations of interest

To receive and consider any declarations of interest not already declared under the Council's code of conduct or member's register of disclosable pecuniary interests.

None

To receive and consider upon any applications for dispensations.

None

25/4.

Minutes

To confirm the minutes of the meeting held on the 26th March 2025 as a true and accurate record.

Resolution: To approve the minutes as a true and accurate record.

25/5.

Public participation

Any resident may speak for up to 3 minutes on any matter on the agenda with the session lasting no longer than 20 minutes.

None in attendance

25/6.

Reports

To receive reports from the following:

Proper Officer

The proper officer confirmed that incidents of antisocial behaviour have been reported to the police, who have advised they will increase their presence.

PCSO park

Ward Councillor

None in attendance

**Community Police Officer, including monthly crime statistics report
None in attendance**

25/7.

Groups and Committees

To receive and consider for decision reports and recommendations from:

Playpark

A discussion took place about repair works required at the playpark.

Resolution: To approve the following:

Roundabout: Edge surface repairs – £1,875

Hip Hop Equipment: Installation of new safety surfacing – £520

**Nest Swing: Replacement with new bonded rubber safety surfacing –
£5,174**

**Viking Swing: Replacement with new bonded rubber safety surfacing –
£4,368**

**The removal of the damaged climbing wall and its replacement with
monkey bars at a cost of £4,448**

Village Maintenance

It was noted that delivery of the wildflower turf is anticipated shortly.

Defibrillators

**It was confirmed that all defibrillators are currently in good working order.
It was noted that one unit will require replacement pads in early July.**

Community speed watch

**The Council received an update confirming that one session is planned per
week throughout May. A training session held last week resulted in three
additional volunteers. A further training session is scheduled for the end of
May. Resident feedback continues to be positive.**

**WRA representative – to receive an update from the AGM and consider any
planned changes.**

Cllr Urwin arrived at the meeting.

**Cllr Reed provided an update on the WRA Annual General Meeting. A
discussion followed regarding the 1972 constitution, the 2021 Charitable
Incorporated Organisation (CIO), communication with residents, the MUGA
project, and the Welfest funds.**

Resolution: Cllr Reed to draft a letter in conjunction with the Parish Clerk.

25/8.

Planning

To consider and decide upon the following planning applications:

Status

Reference

Location

Description

To note the following planning decisions:

Status

Reference

Location

Description

APPROVED

25/00296/FUL

2 Valley View Wheldrake York YO19 6AJ

Single storey rear extension and part conversion of garage to living accommodation

APPROVED

25/00544/TCA

6 Kitty Garth Wheldrake York YO19 6DX

Fell 1no. Leylandii tree in a Conservation Area

APPROVED

25/00233/TCA

15 Church Close Wheldrake York YO19 6DP

Fell 1no. Cypress tree; Reduce height by

approximately 2 to 5 metres and sides of Cypress tree group - tree works in a Conservation Area

APPROVED

25/00362/TCA

Orchard House 52A Main Street Wheldrake York

YO19 6AB

Crown reduce 1no. Cherry tree by 30%; Crown reduce 1no. Mountain Ash, 1no. Maple and 1no. Birch tree back to previous cut points - tree works in a Conservation Area

The following was received after issue of the agenda

Status

Reference

Location

Description

REFUSED

25/00439/FUL

The Hawthornes Church Lane Wheldrake, York

YO19 6AW

Ground and first floor rear extensions

The Council noted the planning decisions

To consider the following planning enforcement matters:

Status

Reference

Location

Description

APPROVED

21/02283/FUL

Land To The East Of Millfield Industrial Estate Main Street

Erection of 139no. dwellings – Construction traffic management plan

The Council noted the item with no comments and no further actions.

25/9.

Policy & Procedure

**To consider adopting the nationally updated NALC model Standing Orders.
Resolution: To approve the NALC model standing orders**

To approve the 24/25 asset register document for publication on the website.

Resolution: To approve the asset register 24/25 with total assets of £78,186.17

25/10.

Community Matters

To consider repainting and maintenance needs for the telephone box.

Resolution: To approve a quotation of £970 to repaint and maintain the box.

To receive an update on the replacement village noticeboard and confirm the final design.

It was noted that the North Lane noticeboard would benefit from the application

of wood preserver at a later date.

Resolution:

The final design was approved.

Cllr Elsey-Jeffree will enquire about the installation of the new noticeboard and the current location of the refurbished plaque.

The North Lane noticeboard will be cleaned out and old pins removed.

To consider potential actions concerning Main Street's road and pavement condition after recent works.

A discussion took place about the recent resurfacing works conducted by City of York Council.

Residents to contact highways with any issues.

To receive an update on the status of the VAS signs.

No update was available. The Parish Clerk to chase CYC.

To receive and consider an update on VE day 2025.

The Clerk confirmed that the W.I. do not have any plans to hold an event.

25/11.

Grants

To consider a grant request from Wheldrake Primary School.

A discussion took place regarding lawful powers under which the Council may authorise grant requests.

Resolution: The grant request was deferred to the next meeting.

25/12.

Financial Matters

To receive and note the bank reconciliation for March 2025, current bank balances and internal audit arrangements.

The net balance was noted as £46,689.75 on the 23rd March 2025. The Clerk confirmed that internal audit is booked for the 8th May 2025.

To consider the bank account transfer arrangements.

The Council noted that the new bank account is not live and authorised a transfer of £25,000 to the new account.

To approve the payments presented for authorisation up to the 23rd April 2025 and any other invoices that come in prior to the meeting:

Description

Expenditure

Salaries

725.00

HMRC

116.81

Payroll Services

113.70

YLCA Subscription

649.00

Training

73.00

Stamps

6.80

Total

1677.51

Resolution: To approve the payments presented for authorisation

25/13.

Correspondence

To consider correspondence received and decide upon any necessary actions.

The Council noted the following correspondence:

**Advertising boards on the pavement/verge on Main Street – Residents to contact City of York Council
Proposal in relation to Sandholes Wood – To add to the next agenda 25/14.**

To note any agenda items for the next meeting.

**Sandholes wood proposal
25/15.**

Date of the next meeting 28th May 2025 at 7.00pm to include the Annual Parish Meeting

The meeting closed at 8.34pm

Signed

Cllr J White, Chairman

28th May 2025